



Course number 750.12

Consultation

Winter 2014

Instructor:	John Pearce, PhD, R.Psych	Lecture Location:	AD051
Phone:	403-955-5853; 403-428-5320	Lecture Days/Time:	January 13, 20 & 27; 9:00-11:50am
Email:	John.pearce@albertahealthservices.ca		
Office:	Sheldon Kennedy Child Advocacy Centre, Child Development Centre		
Office Hours:	Please contact me directly		

Course Description and Goals

The purpose of this module is to familiarize students with theory and practice in consultation, including basic models and concepts of consultation, ethical and professional issues in this area of professional practice, and exposure to skills involved in system entry and working with consultees. We will examine in more depth two common models of consultation: client-centered case consultation and consultee-centered case consultation.

This module will be run as a seminar and will include didactic presentations by the instructor, discussion of assigned readings, and clinical case material.

Required Readings

Doughtery, A.M. (2009). *Psychological consultation and collaboration in school and community settings*. 5th ed. Belmont CA: Brooks/Cole. (Chapters 1, 2, 9, & 10)

Jackson, D.N., & Hayes, D.H. (1993). Multicultural issues in consultation. *Journal of Counseling & Development*, 72, 144-147.

Newman, J.L. (1993). Ethical issues in consultation. *Journal of Counseling & Development*, 72, 148-156.

Please note that I will assign additional readings closer to the start of the module.

Evaluation

A take-home examination, evaluated on a pass-fail basis, will be distributed on Wednesday, January 29, 2014 and must be returned to Dr. John Pearce by Wednesday, February 5, 2014 at 4:00pm via email: John.pearce@albertahealthservices.ca Students must achieve a passing grade on the take-home examination to pass the module.

Grading Scale

A+	96-100%	B+	80-84%	C+	67-71%	D+	54-58%
A	90-95%	B	76-79%	C	63-66%	D	50-53%
A-	85-89%	B-	72-75%	C-	59-62%	F	0-49%

**Important dates
[Winter 2014]**

Date	
W Jan 8	Winter term lectures begin.
F Jan 17	Last day to drop Winter Term half-courses.
M Jan 20	Last day to add or swap Winter Term half courses. Last day for change of registration from audit to credit or credit to audit.
F Jan 24	Fee payment deadline for Winter Term fees.
Mar 16-23	Reading Week. No lectures. University open (except Family Day).
M Mar 17	Alberta Family Day, University closed (except Taylor Family Digital Library, Law, Medical, Gallagher and Business Libraries). No lectures.
M Apr 14	Winter Term Lectures End. Last day to withdraw from full courses and Winter Term half courses.
Apr 19-29	Winter Term Final Examinations.

Date	Topic/Activity/Readings/Due Date (revise and add columns & rows as necessary)
W Jan 8	Winter term lectures begin.
F Jan 10	
M Jan 13	Seminar # 1. Basic Concepts of Consultation: Definitions, consultation models, and ethical and professional issues Readings: Dougherty (2009), Chapter 1 & 2 Newman (1993)
W Jan 15	
F Jan 17	Last day to drop Winter Term half-courses.
M Jan 20	Last day to add or swap Winter Term half courses. Last day for change of registration from audit to credit or credit to audit. Seminar #2. Client-centered case consultation Required readings: Dougherty (2009), Chapters 9 & 10 Jackson & Hayes (1993)
W Jan 22	
F Jan 24	Fee payment deadline for Winter Term fees.
M Jan 27	Seminar # 3. Consultee-centered case consultation Readings: To be assigned
W Jan 29	Consultation take-home examination distributed to students

F Jan 31	
M Feb 3	
W Feb 5	Completed take-home examinations are due by 4:00pm. Send via email to Dr. John Pearce: john.pearce@albertahealthservices.ca
F Feb 7	
M Feb 10	
W Feb 12	
F Feb 14	
Feb 16-23	Reading Week. No lectures. University open (except Family Day).
M Feb 17	Alberta Family Day, University closed (except Taylor Family Digital Library, Law, Medical, Gallagher and Business Libraries). No lectures.
W Feb 19	
F Feb 21	
M Feb 24	
W Feb 26	
F Feb 28	
M Mar 3	
W Mar 5	
F Mar 7	
M Mar 10	
W Mar 12	
F Mar 14	
M Mar 17	
W Mar 19	
F Mar 21	
M Mar 24	
W Mar 26	
F Mar 28	
M Mar 31	
W Apr 2	
F Apr 4	
M Apr 7	
M Apr 14	Winter Term Lectures End. Last day to withdraw from full courses and Winter Term half courses.
Apr 19-29	Winter Term Final Examinations.

Reappraisal of Grades

A student who feels that a piece of graded term work (e.g., term paper, essay, test) has been unfairly graded, may have the work re-graded as follows. The student shall discuss the work with the instructor within 15 days of being notified about the mark or of the item's return to the class; no reappraisal of term work is permitted after the 15 days. If not satisfied, the student shall immediately take the matter to the Head of the department offering the course, who will arrange for a reassessment of the work within the next 15 days. The reappraisal of term work may cause the grade to be raised, lowered, or to remain the same. If the student is not satisfied with the decision and wishes to appeal, the student shall address a letter of appeal to the Dean of the faculty offering the course within 15 days of the unfavourable decision. In the letter, the student must clearly and fully state the decision being appealed, the grounds for appeal, and the remedies being sought, along with any special circumstances that warrant an appeal of the reappraisal. The student should include as much written documentation as possible.

Plagiarism and Other Academic Misconduct

Intellectual honesty is the cornerstone of the development and acquisition of knowledge and requires that the contribution of others be acknowledged. Consequently, plagiarism or cheating on any assignment is regarded as an extremely serious academic offense. Plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Students should examine sections of the University Calendar that present a Statement of Intellectual honesty and definitions and penalties associated with Plagiarism/Cheating/Other Academic Misconduct.

Academic Accommodation

It is the student's responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodation and have not registered with the Disability Resource Centre, please contact their office at 403-220-8237. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. You are also required to discuss your needs with your instructor no later than 14 days after the start of this course.

Absence From A Test/Exam

Makeup tests/exams are NOT an option without an official University medical excuse (see the University Calendar). A completed Physician/Counselor Statement will be required to confirm absence from a test/exam for health reasons; the student will be required to pay any cost associated with this Statement. Students who miss a test/exam have 48 hours to contact the instructor and to schedule a makeup test/exam. Students who do not schedule a makeup test/exam with the instructor within this 48-hour period forfeit the right to a makeup test/exam. At the instructor's discretion, a makeup test/exam may differ significantly (in form and/or content) from a regularly scheduled test/exam. Except in extenuating circumstances (documented by an official University medical excuse), a makeup test/exam must be written within 2 weeks of the missed test/exam.

Travel During Exams

Consistent with University regulations, students are expected to be available to write scheduled exams at any time during the official December and April examination periods. Requests to write a make-up exam because of conflicting travel plans (e.g., flight bookings) will NOT be considered except under

exceptional circumstances. Students are advised to wait until the final examination schedule is posted before making any travel arrangements.

Freedom of Information and Protection of Privacy (FOIP) Act

The FOIP legislation disallows the practice of having student's retrieve tests and assignments from a public place. Therefore, tests and assignments may be returned to students during class/lab, or during office hours, or via the Department Office (Admin 275), or will be made available only for viewing during exam review sessions scheduled by the Department. Tests and assignments will be shredded after one year. Instructors should take care to not link students' names with their grades, UCIDs, or other FOIP-sensitive information.

Evacuation Assembly Point

In case of an emergency evacuation during class, students must gather at the designated assembly point nearest to the classroom. The list of assembly points is found

at <http://www.ucalgary.ca/emergencyplan/assemblypoints>

Please check this website and note the nearest assembly point for this course.

Student Ombudsman's Office

The Office of the Student Ombuds provides independent, impartial and confidential support for students who require assistance and advice in addressing issues and concerns related to their academic careers. The office can be reached at 403-220-6420 or ombuds@ucalgary.ca (<http://www.su.ucalgary.ca/services/student-services/student-rights.html>).

Safewalk

The safewalk program provides volunteers to walk students safely to their destination anywhere on campus. This service is free and available 24 hrs/day, 365 days a year.

Call 403-220-5333.

Important Dates

The last day to drop this course with no "W" notation and **still receive a tuition fee refund** is **January 17th, 2014**. Last day for registration/change of registration is **January 20th, 2014**. The last day to withdraw from this course is **April 14th, 2014**.