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POLICY ON COMPUTER UPGRADES FOR FACULTY MEMBERS

Policy:

The Department of Psychology will support the teaching, research and administrative efforts of full-time tenured and tenure-track faculty members by providing an opportunity to purchase or upgrade their office computer.

This program may be suspended in any given year, or terminated at any time, due to insufficient funds in the Department's Operating budget or Carryover Reserve.

Procedures:

Applicants shall provide a written rationale for a computer upgrade, including a quote or MicroStore price list. Computers will normally be an approved Desktop Technology configuration, in the mid-range category.

The Department Head will review available funds each year, and indicate if the program will be offered by February 1 of each year. Applications shall submit requests to the Departmental Manager, who in conjunction with the Head will consider applications on the bases of previous funding, other sources of support, and demonstrated need.

Four years must elapse between the time of any successful application and a new application.